

## The Mount School, Bromsgrove Training and Meeting Rooms



### Room Hire

Our training and meeting rooms are available for hire at competitive rates. Make an impression by utilising our friendly environment for your next working day away from the office.

We have plenty of free parking\* on site and Wi-Fi access available throughout our building. Projector screens are fitted in all rooms.

All access complies with the DDA 2004 Rights of Access Legislation.

### Full Day Room Hire Rates

Full day room only hire rate includes room servicing at lunchtime.

Room 1 (up to 13 people): £120  
Room 2 (up to 7 people): £100  
Room 3 (up to 7 people): £100  
Room 4 (up to 20 people): £150

Subject to availability, syndicate rooms are available should you wish to use these in conjunction with the main room you hire. Discuss prices for this when talking to us about your requirements.

### Half Day Room Hire Rates

Room 1 (up to 13 people): £80  
Room 2 (up to 7 people): £65  
Room 3 (up to 7 people): £65  
Room 4 (up to 20 people): £90

### Additional Costs

Flip Charts/Pens: £10.00  
Tea/Coffee and Water: £3.50 per delegate  
A refreshment package is available for an additional £8 per person. This package

includes mid-morning biscuits, sandwich platter served in the room with crisps and cake. Alternatively for £10 per person you can add a two course hot lunch served in our dining room.

### Day Delegate Rate

Charged at £35 per person, per day (minimum of 5 delegates). Our day delegate rate includes room servicing at lunchtime, flip charts with pens, two course hot lunch, mid-morning biscuits, water, unlimited tea and coffee. We will allocate a room suitable for the number of people you require.

### Room Hire Periods

Half Day 09:00 – 12:30 or 13:00 – 16:30  
Full day 09:00 – 16:30 (30 minute break 12:30-13:00 to replenish the room)

For any extension to the agreed times outside of the above timeframe will attract a £20 per 60 Minute charge. However this is subject to availability and must be agreed prior to commencement in case we have another booking.

### Meeting Rooms

If you would like a private meeting room for a couple of hours please contact us to discuss the number of attendees and we will arrange a special rate for you.

All prices are subject to VAT at the prevailing rate.

For further information please contact our Sales Department on 01926 813356 or e-mail [enquiries@keyostas.co.uk](mailto:enquiries@keyostas.co.uk)

### Terms and Conditions apply in relation to cancellations or amendments

All cancellations will be charged as follows:

11 Working Days or Less – Payable in full  
12 - 15 working Days – 50% Payable  
16 Days Plus - £25.00 Admin charge

An admin charge of £25.00 will apply to any changes to delegates / lunches within the 11 working day period prior to the booking date per transaction.

*\*Parking on site is not guaranteed, however suitable free parking is available within a short walk to the venue.*